

SMART NICOP

Smart NICOP is a registration document issued to the legitimate citizen of Pakistan/Dual National living abroad.

Office Working Hours:

Application Processing from Sunday To Thursday (Walk In System)	08:00 To 12:00 Hours
Collection of Smart NICOP/Queries/ Rejection Handling from Sunday To Thursday	08:00 To 15:30 Hours

Note. Fee in cash is directly deposited into the bank located in the Embassy and the receipt is valid for the same day only.

Application Procedure:

Fee Submission in the bank counter after confirming from NRC Section.

Issuance of NRC Token.

Photo Capturing.

Thumb and Signature Capturing.

Data Acquisition.

Form Printing

Attestation and form submission after completing the required documents.

Data Uploading to Data Warehouse.

Services.

NADRA Registration provides the following Services.

- Issuance of NEW Smart NICOP
- Modification of Smart NICOP
- Reprint/Duplicate of Smart NICOP.
- DUP Clearance.

Delivery Time.

Normal	31 Days
Urgent -	23 Days.
Fast Track	12 Days

Fee Structure.

Category	Normal	Urgent	Executive
New Smart NICOP	75	110	150
Modification Of SNIOP(Except Age)	75	110	150
SNICOP Duplicate	75	110	150
SNICOP Renewal	75	110	150

Required Documents.

Applicant already having NICOP/CNIC/ should bring his original CNIC/NICOP and passport (original and Copies).

Applicant under 18 should bring his original CRC and CNIC/NICOP/SCNIC/SNICOP of parents and passports (Original and copies)

For New Born Applicants bring original CNICs/NICOPs/SCNICs/SNICOPs, passports of parents and Birth Certificate (Original and copies)

For marital status Modification, bring self and spouse CNIC/NICOP/SNICIP and marriage certificate (Original and Photocopies)

For age change, bring birth certificate (upto one year), matric certificate or court order whatever applicable (Original and copies)

For modification of Permanent address bring property documents/ utility bills/Head CNIC having the desired address and own CNIC/NICOP/SCNIC/SNICOP and passport (original and Photo copies)

For renewal of SNICOP bring original CNIC/NICOP/SCNIC/SNICOP and Passport (original and copies)

For reprint lost/Duplicate, bring copy/Number of lost card and Passport copy.