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PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN

MINISTRY OF FOREIGN AFFAIRS

NOTIFICATION

Islamabad, the 6th January, 2011

S. R. O. 37 (VII)—In exercise of the powers conferred by sub-rule Rule 3 of the Civil Servants (Appointment, Promotion & Transfer), Rules, and Section 7(1)(b)(i) & (ii) of FPSC Ordinance, 1977, (XLV of 1977), the following method, qualifications and other conditions are laid down for appointment post of Comptroller (BPS-18), in the Ministry of Foreign Affairs, Islamabad.

METHOD OF APPOINTMENT

2. The post shall be filled 100% by initial appointment:

Provided that initially the post of Comptroller (BPS-18) shall be filled by promotion of the existing incumbent of the post of Comptroller (BPS-17) subject to condition that he has at his credit at least 5 years service in BPS-17:

(77)

1/Ex. Gaz.]

Price : Rs. 3.00

Provided further that failing initial appointment, the post of Comptroller (APS-18) shall be filled by transfer.

**QUALIFICATIONS, EXPERIENCE AND
AGE LIMITS FOR INITIAL APPOINTMENT**

3. A candidate must possess the educational qualifications and experience and must be within the age limits as mentioned against the posts concerned in the schedule to this Notification provided that:—

- (i) "Experience" means, experience gained in a regular full-time-paid job after obtaining the required qualifications;
- (ii) the period spent by a candidate in obtaining degree of M.Phil or Ph.D in the relevant field shall be treated as practical experience up to a maximum period of two and four years respectively for the purpose of initial appointment, provided that:
 - (a) a candidate who has obtained the degree of M.Phil or Ph.D during service shall not be entitled to a double benefit of counting the said period as service towards experience prescribed for the post; and
 - (b) this concession shall not be available for the posts for which the prescribed qualification is M.Phil/Ph.D.
- (iii) the maximum age limit shall be relaxed in respect of the candidates specified and to the extent indicated in the Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993 as amended from time to time; and
- (iv) eligibility of candidates shall be reckoned, as on the closing date fixed for submission of applications in accordance with these Recruitment Rules and the Instructions issued by the Federal Government and the Federal Public Service Commission from time to time.

APPOINTMENT BY TRANSFER

4. Appointment by transfer shall be made by selection from amongst the persons holding appointment on a regular basis under the Federal Government in the same basic pay scale in which the post to be filled exists, provided that the person concerned possesses the qualification and experience prescribed for initial appointment to the post concerned.

PROBATION

5. Persons appointed by initial appointment or transfer shall be on probation for a period of one year. This period may be curtailed for good and sufficient reasons to be recorded, or if considered necessary, it may be extended for a period exceeding one year as may be specified at the time of appointment. Appointment on probation shall be subject to the provisions of Section 6 of the Civil Servants Act, 1973 and with Rule 21 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973.

6. This Notification issues with the concurrence of the Establishment Officer vide their O.M. No. 7/2005-R-5, dated 23-9-2010 and 5-11-2010 and vide its letter No. F. 12-17/2010-PR, dated 6-1-2011. This Notification is issued in accordance with the Recruitment Rules notified vide SRO 2233 (R)/69 dated 8-12-1969.

SCHEDULE

(See Rule 3)

| Designation and BPS of the Post | Qualifications/experience | Age Limit | |
|---------------------------------|--|-----------|----------|
| | | Min | Max |
| (2) | (3) | (4) | (5) |
| Controller (BPS-18) | (i) Second Class or Grade "C" Master's Degree from a recognized university by Higher Education Commission. | 25 years | 35 years |
| | (ii) 5 years experience in the field of administration and management of reputed Hotels/Hostels/Lodges. | | |

123/2003.1

SHAHBAZ MUSTAFA,
Deputy Director (O&M).