

TENDER NOTICE
PROCUREMENT OF OFFICE FURNITURE

Tender No.: F.No. EM-1/8/2007

The Embassy of Pakistan, Washington, D.C., invites **sealed bids from eligible and established furniture suppliers/dealers** for the supply, delivery and assembly/installation of the following office furniture for the Office of the Economic Minister, Embassy of Pakistan, Washington, D.C.

The procurement shall be conducted under the **Single Stage–One Envelope procedure** in accordance with Rule 36(a) of the Pakistan Public Procurement Rules, 2004, as amended from time to time.

S. No.	Furniture Item	Quantity
1.	Sofa Set	1
2.	Coffee Table	1
3.	Side/End Tables	2
4.	Executive Desk with Drawers, File Cabinet and Hutch	1
5.	Executive/Office Chair	1
6.	Armchairs	4

Detailed bidding documents containing the specifications, eligibility requirements, evaluation criteria, terms and conditions, and instructions to bidders may be obtained from the contact person indicated below.

Bids, prepared in accordance with the bidding documents, must be submitted **in a sealed envelope, either by hand, courier or mail**, addressed to: ***Economic Minister, Embassy of Pakistan, 3517 International Court, NW Washington, D.C. 20008***

The bids must reach the Embassy no later than **12:00 noon on Thursday, 10th September 2026**. Bids received after the prescribed deadline shall not be considered. **Bids submitted by ordinary email will not be accepted.**

The bids will be opened publicly at the Embassy on the same day at **12:30 p.m.** in the presence of bidders or their authorized representatives who choose to attend.

The Embassy may reject all bids at any time prior to acceptance of a bid, in accordance with **Rule 33 of the Public Procurement Rules, 2004**.

For bidding documents and clarifications:

Mr. Kaleem Khilji

Telephone: 202-243-6500 Ext. 2400

Cell: 703-415-6165

Email: kaleemkhilji@hotmail.com